

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY
COMMITTEE**

**THURSDAY 23 JULY 2009
7.00 PM**

**Bourges and Viersen Rooms
Town Hall
Peterborough**

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes

3.1 Community Development Scrutiny Panel held on 25 March 2009 **1 - 8**

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. Serious Acquisitive Crime 9 - 10

To consider approaches taken to tackling Serious Acquisitive Crime and comment on areas for improvement or suggest alternative approaches

6. Domestic Abuse 11 - 12

To consider the current arrangements for dealing with repeat incidents of domestic abuse and comment on areas where improvement or alternative approaches may prove more effective

- | | | |
|-----------|--------------------------------------|----------------|
| 7. | Forward Plan of Key Decisions | 13 - 26 |
| 8. | Work Programme | 27 - 28 |
| 9. | Date of Next Meeting | |

Thursday, 10 September 2009 at 7.00pm



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Committee Members:

Councillors: M Todd (Chairman), S Day (Vice-Chairman), M Collins, M Fletcher, J R Fox, S Goldspink and N Sandford

Substitutes: Councillors: D Over, B Saltmarsh and W Trueman

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
COMMUNITY DEVELOPMENT SCRUTINY PANEL
HELD AT THE TOWN HALL, PETERBOROUGH ON 25 MARCH 2009**

Present: Councillors Over (Chairman), Wilkinson, D Day, S Dalton, S Day, and J R Fox

Also present: Councillor Murphy, Cabinet Member for Housing and Regeneration
Councillor Lee, Cabinet Member for Community Services

Officers in attendance: Adrian Chapman, Head of Neighbourhood Services
Ralph Middlebrook, Supporting People Manager
Karen Whatley, Homelessness Prevention Manager
Gillian Barclay, Arts and Heritage Services Manager
Amy Brown, Solicitor
Paulina Ford, Performance Scrutiny and Research Officer
Gemma George, Governance Officer

Also in attendance: Kevin Tighe, Head of Cultural Services
Stuart Fort, Operations Director, Axiom Housing
Alan Lewis, Chief Executive, Axiom Housing

1. Apologies for Absence

Apologies had been received from Councillor Allen.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest.

3. Minutes of the Meeting held 11 February 2009

The minutes of the meeting held on 11 February 2009 were approved as a correct record.

4. Change to the Order of the Agenda

It was agreed that item 7 on the agenda, the Update on the Proposed Closure of Southview – Supporting People, would be considered next.

5. Update on the Proposed Closure of Southview – Supporting People Programme

The Panel received a report which provided an update on the proposed closure of Southview.

At the meeting of the Community Development Scrutiny Panel, held in February 2009, the Supporting People Annual Plan had been presented for approval. During the discussion, Councillor Murphy and Councillor Benton had raised concerns regarding the withdrawal of Supporting People funding to 1-3 Southview, Woodston. The property was owned by Axiom Housing and Supporting People funding had been used to provide housing related support for residents at the premises with learning difficulties. It had therefore been agreed at the meeting of the Community Development Scrutiny Panel, that officers would meet with the Councillors to discuss a possible way forward.

Following this meeting with Councillor Murphy and Councillor Benton, which had been held on 2 March 2009, it had been further agreed that a paper would be taken to the next Supporting People Commissioning Body meeting to review the decision taken to withdraw funding from Southview. This meeting was due to be held on 11 May 2009. The Supporting People Commissioning Body comprised of three voting members from Peterborough City Council, the Primary Care Trust and Cambridgeshire Probation. The Body was the governing body for the Supporting People programme and was responsible for making decisions regarding Supporting People funding.

Councillor Murphy and Councillor Lee, the latter whom was present on behalf of Councillor Benton, were invited to the table to speak. Concern was expressed at the prospective closure of Southview. The residents were distressed at the possibility of being separated. They had all been residents at the facility for a long time and offered one another immense support. Southview had originally been viewed as a lesser option, because of the lack of amenities including ensuite bathrooms etc, however the residents did not want to move and unfortunately it appeared that no consideration had been shown regarding their thoughts and feelings. If they were moved they would lose not only their unity, but also their family. They would also be housed in individual flats which would surely cost more than housing them at Southview.

Councillor Murphy highlighted to the Panel that a meeting had been held with the Operations Director and the Chief Executive from Axiom Housing, who were both present at the meeting of the Community Development Scrutiny Panel. In order for the residents to stay at Southview they had offered to change the property to fit in with the Disability Discrimination Act (DDA) compliance. Therefore possible funding was there to be had from Axiom Housing.

Members were invited to comment on the report and the following issues were raised:

- Members questioned how many residents there were at the facility and what the costs were to keep the facility open. Members were advised that Southview housed 10 residents and received a grant of £67,000 per annum.
- Members further questioned the origin of the grant. Members were further advised that the grant was a government grant.
- Members expressed concern at the possibility of the 10 residents being moved away from their home, and also that their new accommodation could cost more than the £67,000 grant provided each year. Members were informed that it was important for the residents to be able to support themselves in the community and further information would be provided regarding the cost of housing the residents individually.
- A query was raised regarding the Supporting People Commissioning Body meeting which was due to be held on 11 May 2009. Was there any way that the meeting could be scheduled to happen sooner, as it would be more desirable for the residents to be informed of the outcome as soon as possible. Members were advised that the Commissioning Body met quarterly, and May was the earliest meeting scheduled. However, this suggestion would be taken away and an earlier meeting would be requested.
- Members sought clarification on the different levels of needs of all the Southview residents, and whether confidence was high in their independence. Members were assured that confidence was extremely high, and all of the residents will be offered appropriate housing based on their individual needs.
- Members questioned if there was possibly a legal document of some description that residents could sign to say they were happy with their current accommodation and therefore did not want to be moved. Members were advised that this query would be investigated further.

The Panel recognised the plight of the residents at Southview and recommended that the proposal to bring the Supporting People Commissioning Body meeting forward to

April was followed up straight away as a resolution to the matter was of vital importance.

The Panel was advised that it would be made aware of the outcome of the meeting of the Supporting People Commissioning Body as soon as possible and an update report would be brought back to the next meeting of the Community Development Scrutiny Panel.

ACTION AGREED:

The Panel

- (1) noted the report; and
- (2) recommended the meeting of the Supporting People Commissioning Body be brought forward to April.

6. Update on the Homelessness Strategy 2008-2011

The Panel received a report which provided an update on the progress of the Homelessness Strategy 2008-2011 and associated outputs.

The Homelessness Code of Guidance for Local Authorities stated that “an applicant was statutorily homeless if they did not have accommodation that they had a legal right to occupy, which was accessible and physically available to them (and their household) and which it would be reasonable for them to continue to live in. It was not reasonable for someone to continue to live in their home, for example, if that was likely to lead to violence against them (or a member of their family)”.

Part 7 of the Housing Act 1996 placed a duty on housing authorities to ensure that advice and information regarding homelessness and preventing homelessness, was available to everyone in their district free of charge. The legislation also required authorities to assist individuals and families who were homeless or threatened with homelessness and applied for help.

In 2002, the Government amended the homelessness legislation to ensure a more strategic approach to tackling and preventing homelessness, in particular, by requiring a homelessness strategy for every housing authority district.

The strategy was based on a review of all forms of homelessness in the district. It set out the local authorities' plans for preventing homelessness and for securing that sufficient accommodation was, or would be, available for those who became homeless or were at risk of becoming so. All organisations, whose work could help to prevent homelessness, or meet the needs of homeless people in their district, were considered in the strategy. This joined up working had a massive impact on reducing those who would otherwise potentially experience the negative aspects of homelessness and the risks of becoming homeless. Through the implementation of the Homelessness Strategy, the aim was to reduce the number of people in the local authority area who were homeless or threatened with homelessness. A preventative approach was seen as the most effective way to achieve this and to ensure that there were the necessary support services available including access to free advice and assistance which was vital. The Tenancy Relations Service and work which had been undertaken in schools to educate people prior to their move to independent living had resulted in reductions of homeless acceptances.

The credit crunch saw a 72% increase in people seeking advice through Housing Options regarding mortgage arrears and a 59% increase in relationship breakdowns which increased the threat of homelessness. Access to support and advice alleviated these issues, prevented actual homelessness and reduced pressure on housing

waiting lists. Currently there were 9949 applicants on the Peterborough Common Housing Register.

Members were invited to comment on the report and the following issues were raised:

- Members questioned why a father with children would be housed in a single bedroom property, as this would surely impact on the amount of access he had to his children. Members were advised that a father would be housed depending on the level of access he had to his children, for example, if the father had 50/50 access to his children then he would be housed accordingly. If the level of access was lower than 50% then the private rental sector would be suggested.
- A query was raised regarding the Peterborough Accredited Landlords Scheme, if a private landlord was part of the scheme, would this determine whether they could obtain a rent deposit loan. Members were informed that the landlord accreditation scheme had been introduced recently, and all landlords should be accredited. However, this would not affect their ability to obtain a rent deposit loan.
- Members sought clarification on the reasons behind 9949 applicants being on the Peterborough Common Housing Register, this figure seemed rather high. Members were advised that there were approximately 200 families who required a move as priority, but the figure also included the number of people who wanted to move out of choice, thus increasing the number.
- A reference was made to the item on the agenda concerning the update on the work of private sector housing, specifically the 1923 empty properties which had been identified at the beginning of April 2008. Going forward, could tenants not be provided for these properties. Members were assured that work was undertaken with housing options in order to populate these residences, and grants were given in order to bring the properties back up to habitable standard.

ACTION AGREED:

The Panel noted the report.

7. Update on the Work of Private Sector Housing

The Panel received a report which detailed the recent work which had been undertaken by Private Sector Housing Officers in relation to the private rented sector.

Specific areas of work relating to the regulation and improvement of the private rented sector were highlighted to the Panel, these included:

- Tenancy relations;
- Empty homes;
- Additional houses in multiple occupation licensing; and
- Landlord accreditation scheme.

With regards to tenancy relations, in 2008, Supporting People had funded two temporary Tenancy Relations Officers for six months, during which time they had dealt with 100 enquiries and had prevented illegal evictions including those relating to repossessions and harassment. Several cases had also been progressed towards prosecution which ensured clear and consistent messages were given to landlords and letting agents about how they should let their properties in the city.

The introduction of Empty Home Grants in Peterborough over the recent years, along with the first use of new legislation and the launch of a private sector leasing scheme, had helped to bring a number of empty properties back into use. On 1 April 2008,

Peterborough had 1923 empty properties, 858 of those were long term empty. Under the Empty Homes Strategy, 266 long term empty properties had been brought back into use since 2003. Also, following the introduction of the Private Sector Leasing Scheme in April 2007, there had been 34 privately owned empty properties brought up to a decent homes standard and made available to let through Housing Options as social housing. As it stood, there were a further 10 properties in the process of being prepared. Peterborough was also the first authority in the country to make full use of new powers granted by government under the Housing Act 2004 and made the first ever Final Empty Dwelling Management Order in July 2008. This resulted in a property that had stood empty for over 5 years to be renovated and a further 10 properties identified for Empty Dwelling Management Orders.

A House in multiple occupation (HMO) was a building occupied by three or more persons forming two or more households and sharing at least one basic amenity. Any HMO comprising three or more storeys and occupied by five or more persons forming two or more households, was required to be mandatory licensed by the local authority. Currently, there were approximately 150 HMOs in Peterborough that required mandatory licensing under the Housing Act 2004. However, the city had far more smaller houses being used for multiple occupation which were not required to be mandatory licensed. So with this in mind, private sector housing had made an application to Communities and Local Government for an additional HMO licensing scheme in December 2008 to cover the smaller houses in multiple occupation. Approval for the scheme was received at the beginning of March 2009 and the HMOs covered in the designation were those comprising two or more storeys and occupied by three or more persons forming two or more households, and where at least one basic amenity was shared. It was estimated that there were 300 HMOs within the specified designated area that would require licensing.

The implementation of the pilot of the Peterborough Accredited Landlord Scheme (pals) had taken place on 9 December 2008. Private Sector Housing had been working closely with local letting agents and private landlords to implement the pilot which recognised those who were committed to providing properly managed, good quality accommodation to let. The scheme would also benefit tenants who, by signing a tenancy agreement with an accredited landlord, could rest assured that the property was safe and the landlord fair and reasonable. The pilot, which was free and voluntary, had a steering group which was made up from local managing agents and landlords and the landlord accreditation officer. To date, a total of 15 letting agents and landlords had been accredited under the scheme with a total portfolio of 1758 properties. The landlord accreditation officer was also working with Housing Options officers to ensure that all of the accommodation used to house homeless and vulnerable residents was accredited through the scheme.

Members were advised that, going forward, private sector housing would be placed at the heart of neighbourhood management enabling better intelligence sharing, therefore leading to better problem solving.

Members questioned whether it was going to be possible to achieve “no empty homes”. Members were advised that the Private Sector Housing Team were to be supported by a structure which saw housing as a priority and they would be surrounded by other officers who could help progress issues.

ACTION AGREED:

The Panel noted the report.

8. The Peterborough Festival 2009 - Update

The Panel received a report which provided an overview of the Peterborough Festival 2009. The festival would be focused around three weekends, with each weekend being held in a different location.

The Central Park weekend, which would be held on 20 and 21 June 2009, would provide a varied programme appealing to a wide audience, incorporating a diverse daytime programme and a first evening of popular music. The Sunday programme was to focus on an orchestral performance by the city of Peterborough Symphony Orchestra. The programme would be provided free to the public, although an event at the Cathedral with the Orpheus Male Choir would be a paid event.

The City Centre weekend, which would be held on 27 and 28 June 2009, would see the first ever 'Heritage Festival' in the heart of the city to celebrate its history and heritage. It would be delivered in partnership with the Cathedral and would incorporate re-enactments, medieval markets and performances of Shakespeare in and around the city centre and precincts.

The Embankment weekend, which would be held on 4 and 5 July 2009, would see the 'country come to town'. A town and country fair, including displays, entertainment, local produce, a steam rally, shire horses and more would be provided by Oakleigh Fairs. Alongside this would be the Peterborough Boat Festival.

In addition to the three weekends there would be a host of other events taking place, providing opportunities for emerging talent in the area. This aspect of the festival would be encouraged over the coming years. The festival would also be developed as a recognisable brand with a three year rolling planning cycle which would allow sustained development and ongoing partnership involvement.

Members offered their support and good wishes for the event and were advised that they would all receive invitations to the official launch of the festival.

ACTION AGREED:

The Panel noted the report.

9. Executive Decisions

The Panel considered the following Executive Decision made since the last meeting:

- The Cultural Strategy

There were no requests from the Panel for any further information to be provided.

ACTION AGREED:

The Panel noted the report.

10. Forward Plan – 1 February 2009 to 31 May 2009

The latest version of the Forward Plan was presented to the Panel for consideration.

The Panel requested that further information be provided on the closure of Lady Lodge Arts Centre.

The Panel further requested that a report on Fletton Cemetery be presented at its next meeting in July.

ACTION AGREED:

The Panel noted the Forward Plan.

11. Agenda Plan 2008-2009

The Panel received the latest version of the Agenda Plan for consideration.

ACTION AGREED:

The Panel noted the Agenda Plan.

The meeting began at 7.00pm and ended at 8.01pm.

CHAIRMAN

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 5
23 JULY 2009	Public Report

Report of the Head of Neighbourhoods

Report Author – Adrian Chapman
Contact Details – 01733 863887

SERIOUS ACQUISITIVE CRIME

1. PURPOSE

Levels of Serious Acquisitive Crime continue to present Peterborough with significant challenges and is an area of concern for the Safer Peterborough Partnership.

2. RECOMMENDATIONS

The Committee are asked to consider our approaches to tackling Serious Acquisitive Crime, and to comment on areas where improvement or alternative approaches may prove more impactful.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

The ambition of the Sustainable Community Strategy and the Local Area Agreement is to deliver a bigger and better Peterborough, taking advantage of the inherent opportunities we have and at the same time tackling the challenges we face in order to deliver a higher quality of life for all. Serious Acquisitive Crime forms a major area of focus for Peterborough, articulated in the Community Safety Plan which sets out how we will contribute to this overall vision whilst specifically contributing to the outcome of:

- **‘Making Peterborough Safer’** – so that people of all ages and abilities can live, work and play in a prosperous and successful Peterborough without undue crime or fear of crime’.

4. BACKGROUND

Serious Acquisitive Crime comprises five crime types which fall under the broad category of people taking things that do not belong to them:

- Burglary dwelling
- Theft of motor vehicle
- Theft from motor vehicle
- Robbery of personal property
- Robbery of business property

A comprehensive and iterative action plan has been produced to reduce levels of Serious Acquisitive Crime, and a task and finish group has been formed headed up by DCI Donna Wass from Cambridgeshire Police. The task and finish group reports to the Safer Peterborough Partnership Delivery Board which is chaired by the PCC Head of Neighbourhoods.

The action plan covering Serious Acquisitive Crime focuses on the following priority areas:

- Robbery – reduction of crime, increase in offenders brought to justice and increased confidence

- Burglary – reduction of crime, increase in offenders brought to justice and increased confidence
- Motor Vehicle Offences (theft of and from) – reduction of crime, increase in offenders brought to justice and increased confidence
- The stolen goods market – the objective is to disrupt the market by making it riskier and less rewarding to dispose of stolen property

5. KEY ISSUES

Serious Acquisitive Crime continues to be a cause for concern in Peterborough – we're currently some 30% behind our target performance – with dwelling burglary representing a significant proportion of the problem. Performance relating to dwelling burglary continues to worsen. However, a number of very high profile initiatives have been launched to try to stem the increase in this area of criminal activity, including the partnership-wide Operation Alert which focuses resources and efforts around the city's top 60 burglars. A new operation, this is already showing significant signs of success.

The Scrutiny Committee will be given a presentation by the Serious Acquisitive Crime theme lead, DCI Donna Wass, which will include a broad overview of the subject area, details of Peterborough's performance and discussion topics relating to current interventions.

6. IMPLICATIONS

Serious Acquisitive Crime affects all parts of Peterborough.

7. CONSULTATION

Extensive consultation took place to develop and agree the Community Safety Plan for 2009/10, in which Serious Acquisitive Crime is identified as a priority for Peterborough.

8. EXPECTED OUTCOMES

It is anticipated that Members will become more familiar with the concepts of Serious Acquisitive Crime and the interventions that have been developed to tackle it. It is also anticipated that Members will provide challenge to the interventions developed, and offer suggestions for alternative measures.

9. NEXT STEPS

Following discussions at the Scrutiny Committee, any comments and recommendations will be taken to the Safer Peterborough Partnership Delivery Board for further discussion. Additionally, it is anticipated that Members may wish to have a fuller debate and discussion about this issue at their next Scrutiny Committee meeting.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Community Safety Plan 2009/10

11. APPENDICES

None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 6
23 JULY 2009	Public Report

Report of the Community Safety & Substance Misuse Manager

Report Author – Karen Kibblewhite
Contact Details – 01733 864122

DOMESTIC ABUSE

1. PURPOSE

This report is to advise the Committee of performance against our National Indicator concerning repeat incidents of domestic abuse, and current arrangements for dealing with repeat incidents.

2. RECOMMENDATIONS

The Committee are asked to consider current arrangements for dealing with repeat incidents, and to comment on areas where improvement or alternative approaches may prove more effective.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

The Sustainable Community Strategy and the Local Area Agreement aim to deliver a bigger and better Peterborough, through improving the quality of life for all. Domestic abuse impacts on the safety of our communities, and therefore by addressing it we contribute directly to the outcome of 'Making Peterborough Safer'.

National indicator 32: Repeat incidents of domestic violence, is a performance target within the Local Area Agreement.

4. BACKGROUND

Domestic Abuse is defined as physical, psychological, emotional, sexual and financial abuse that takes place within an intimate or family-type relationship and forms a pattern of coercive and controlling behaviour. Any person can experience domestic abuse regardless of race, ethnic or religious group, class, sexuality, disability or lifestyle.

Repeat incidents of domestic abuse are referred to the Multi-Agency Risk Assessment Conference (MARAC). MARAC meetings provide a multi-agency approach to the most high-risk cases of domestic abuse, ensuring that victims are given the most appropriate support to meet their needs, and that actions are undertaken to mitigate against further abuse as far as possible.

The National Indicator is measured by the number of victims who suffer a repeat incident in the twelve months following their case being heard at MARAC for the first time.

The Domestic Abuse action plan outlines how the Safer Peterborough Partnership will tackle domestic abuse in the city, including how MARAC functioning will be monitored and quality assured. The action plan is owned by the Domestic Abuse Task and Finish Group, which in turn reports to the Safer Peterborough Partnership Delivery Board which is chaired by the PCC Head of Neighbourhoods. The action plan focuses on the following priority areas:

- Improved pathways for all to access domestic abuse support

- Domestic abuse prevention through a perpetrator focused approach
- Proactively intervening to protect victims from further offending
- Tackling honour based violence in communities

5. KEY ISSUES

Whilst Peterborough met the national indicator target for the reduction of repeat incidents of domestic abuse in March 2009, the ongoing target to reduce repeat incidents to 28% by March 2011 is extremely challenging.

The Scrutiny Committee will be given a presentation by Karen Kibblewhite, manager of the Independent Domestic Abuse Advocacy Service and of the theme lead for Domestic Abuse. The presentation will include an overview of the subject area, details of current performance and a discussion of the current interventions and work to reduce repeat incidents.

6. IMPLICATIONS

The implications of domestic abuse are city-wide.

7. CONSULTATION

Extensive consultation took place to develop and agree the Community Safety Plan for 2009/10, in which domestic abuse is identified as a priority for Peterborough.

8. EXPECTED OUTCOMES

It is anticipated that Members will become more familiar with the issues regarding domestic abuse and the role of the MARAC in addressing repeat incidents. It is also anticipated that Members will provide challenge to the interventions developed, and offer suggestions for alternative measures.

9. NEXT STEPS

Following discussions at the Scrutiny Committee, any comments and recommendations will be taken to the Safer Peterborough Partnership Delivery Board for further discussion.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Community Safety Plan 2009/10

11. APPENDICES

None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
23 JULY 2009	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Performance Scrutiny and Research Officer

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN – 1 JULY TO 31 OCTOBER 2009

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN

1 JULY 2009 TO 31 OCTOBER 2009

APPENDIX 1



FORWARD PLAN OF KEY DECISIONS – 1 JULY 2009 TO 31 OCTOBER 2009

During the period from 1 July 2009 to 31 October 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to lindsay.tomlinson@peterborough.gov.uk or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Senior Governance Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

- Review of Council Subsidised Bus Services
- Leisure and Culture Trust
- Cash Collection and Key Holding Services
- Stationery Contract
- Furniture Contract

JULY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Review of Council Subsidised Bus Services</p> <p>To approve:</p> <ul style="list-style-type: none"> • Cessation of operation of some services • Retender of some services <p>To undertake a further review to identify further savings and give delegated authority to the Executive Director, Operations to authorise the cessation of subsidise and operation of any services following the review</p>	<p>July 2009</p>	<p>Cabinet</p>	<p>Monitoring of passenger numbers and bus services has been undertaken. All ward councillors will be consulted along with employees and trade unions as appropriate.</p>	<p>Teresa Wood Group Manager – Accessibility and Travel Tel: 01733 317451 teresa.wood@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>Leisure and Culture Trust To give authority to commence the process of establishing a not-for-profit distributing organisation (a 'trust') to deliver a range of cultural services, and subject to the successful creation of the trust, to authorise the Chief Executive, in consultation with the Cabinet Member for Environment Capital and Culture and other officers as appropriate, to enter into a legal agreement with the trust to deliver the services</p>	<p>July 2009</p>	<p>Cabinet</p>	<p>Consultation will be undertaken with relevant stakeholders as appropriate</p>	<p>Kevin Tighe Head of Culture Tel: 01733 863784 kevin.tighe@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Growth Area Bids To delegate to the Chief Executive the authority to bid for sites which become available, within the area covered by the City Centre Area Action Plan, or sites which are otherwise considered necessary for the Council to achieve its Growth agenda.</p>	<p>July 2009</p>	<p>Leader of the Council, Councillor Cereste</p>	<p>Internal departments and relevant stakeholders as appropriate plus ward members</p>	<p>Gillian Beasley Chief Executive Tel: 01733 452390 gillian.beasley@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Arthur Mellows Village College Gym and Innovation Centre Authority to award the contract for the construction of the gym and innovation centre at AMVC</p>	<p>July 2009</p>	<p>Leader of the Council, Councillor Cereste</p>	<p>Ward councillors and relevant stakeholders</p>	<p>Isabel Clark Planning and Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>Midland Highway Alliance - Junction 8 Roundabout Improvements and Welland Road Traffic Mitigation Projects To appoint a contractor for the works</p>	<p>July 2009</p>	<p>Cabinet Member for Neighbourhood, Housing and Community Development, Councillor Hiller</p>	<p>Internal stakeholders as appropriate</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Proposed Bushfield Academy – Procurement Processes To approve processes and delegations for the procurement of the new Bushfield Academy in accordance with Partnerships for Schools guidance</p>	<p>July 2009</p>	<p>Cabinet Member for Education, Skills and University, Councillor Holdich</p>	<p>Consultation will be undertaken with the Cabinet Member for Resources, local ward councillors and internal departments as appropriate</p>	<p>Brian Howard Secondary Schools Phase 2 Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Joint Service Centre at Hampton To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough.</p>	<p>July 2009</p>	<p>Cabinet Member for Environment Capital and Culture, Councillor Lee</p>	<p>Consultation will take place with the Cabinet Member for Community Services, ward councillors, affected internal divisions within PCC and potential user groups in Hampton.</p>	<p>Fiona O'Mahony Project Director JSC Hampton Tel: 01733 863856 fiona.o'mahony@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>Thorney and Eye Children's Centre To give authority to award the contract for the construction of Eye and Thorney Children's Centre</p>	<p>July 2009</p>	<p>Cabinet Member for Children's Services, Councillor Scott</p>	<p>Consultation will be undertaken with local stakeholders including local schools and governing bodies, voluntary sector childcare providers and private childcare providers in Eye and with ward councillors.</p>	<p>Pam Setterfield Assistant Head of Children and Families Services Tel: 01733 863897 pam.setterfield@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Lady Lodge Arts Centre Options for the future use of the Lady Lodge Arts Centre site</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will be carried out with relevant ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Legal Chambers Service To approve the re-tendering for the provision of external legal services</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will take place with all internal stakeholders as appropriate</p>	<p>Lisa Osborne Project Manager Tel: 01733 452276 lisa.osborne@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Debt Collection To give authority to award the contract for the authority's debt collection</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will be undertaken with relevant departments.</p>	<p>Helen Edwards Solicitor to the Council Tel: 01733 452539 helen.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>Sale of Surplus Former Allotment Land at Westwood Grange (South of Atherstone Avenue and Portman Close, West of Grange Road and North of Mayors Walk, Peterborough) To authorise the Chief Executive, Executive Director of Resources and Cabinet Member for Efficiency and Business Improvement to negotiate and conclude the sale of this surplus Council asset based on best consideration principles.</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will take place with relevant stakeholders including ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Sale of Surplus Former Allotment Land off Itter Crescent To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director Resources, Head of Strategic Property and the Cabinet Member for Efficiency and Business Improvement, to negotiate and conclude the sale of surplus land at Itter Crescent</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

<p>Sale of Surplus Land at Matley Road, Orton Brimbles To negotiate and conclude terms for the disposal of this asset by private treaty.</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will take place with relevant ward councillors</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 742230 richard.hodgson@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Sale of Surplus Land and Buildings at Peterborough Professional Development Centre (PPDC), Cottesmore Close, Netherton, Peterborough To negotiate and conclude terms for the disposal of this asset by private treaty</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will take place with relevant ward councillors</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 742230 richard.hodgson@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>ICT Managed Service To select a partner to deliver ICT services to the Council</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Internal stakeholders as appropriate: ICT staff, HR; Finance; Legal Services; Departmental Representatives</p>	<p>Elaine Alexander Programme Manager – Business Transformation Tel: 01733 317984 elaine.alexander@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
<p>Cash Collection and Key Holding Services Authorisation of extension to the current contract for cash collection and key holding services until March 2010</p>	<p>July 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation is being undertaken with all stakeholders as appropriate</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 lisa.osborne@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

AUGUST - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Real Time Passenger Information Partnership Agreement</p> <p>Authority to enter into a partnership agreement with Central Bedfordshire Council, Bedford Borough Council and Luton Borough Council to implement real time passenger information</p>	August 2009	<p>Cabinet Member for Neighbourhood, Housing and Community Development, Councillor Hiller</p>	<p>Consultation will be carried out with relevant internal departments as appropriate</p>	<p>Amy Wardell Team Manager, Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>

SEPTEMBER - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
Older People's Accommodation Strategy To agree the next phase of implementation of the Older People's Accommodation Strategy	September 2009	Cabinet	Consultation will be undertaken with relevant stakeholders as appropriate	Denise Radley Director of Adult Social Services and Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
Extension to Woodston Primary School Authority to award the contract for the construction of an extension to Woodston Primary School	September 2009	Cabinet Member for Education, Skills and University, Councillor Holdich	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
Extension to Hampton Hargate School Authority to award the contract for the construction of an extension to Hampton Hargate Primary School	September 2009	Cabinet Member for Education, Skills and University, Councillor Holdich	Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate	Isabel Clark Planning and Development Manager Tel: 01733 863914 isabel.clark@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made
Stationery Contract Authorisation to award the contract for stationery to the successful supplier following the procurement exercise	September 2009	Cabinet Member for Resources, Councillor Seaton	Consultation will be undertaken with Heads of Service and other users of the contract	Lisa Osborne Category Manager Tel: 01733 452276 lisa.osborne@peterborough.gov.uk	Public report will be available from the Governance team one week before the decision is made

<p>Furniture Contract Authorisation to award the contract for furniture to the successful supplier following the procurement exercise</p>	<p>September 2009</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>Consultation will be undertaken with Heads of Service and other users of the contract</p>	<p>Lisa Osborne Category Manager Tel: 01733 452276 lisa.osborne@peterborough.gov.uk</p>	<p>Public report will be available from the Governance team one week before the decision is made</p>
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OCTOBER - KEY DECISIONS

THERE ARE CURRENTLY NO DECISIONS SCHEDULED FOR OCTOBER

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
WORK PROGRAMME 2009/10**

Meeting Date	Item	Progress
23 July 2009	<p>Serious Acquisitive Crime To consider approaches taken to tackling Serious Acquisitive Crime and comment on areas for improvement or suggest alternative approaches Contact Officer: Adrian Chapman</p>	
	<p>Domestic Abuse To consider the current arrangements for dealing with repeat incidents of domestic abuse and comment on areas where improvement or alternative approaches may prove more effective Contact Officer: Karen Kibblewhite</p>	
10 September 2009	<p>Performance Monitoring 2009/10 – Quarter 1 To consider and comment on the performance report for Quarter 1. Contact Officer: Jo Proud</p>	
	<p>Cultural Trust Contact Officer: Kevin Tighe</p>	
19 November 2009	<p>Performance Monitoring 2009/10 – Quarter 2 To consider and comment on the performance report for Quarter 2 Contact Officer: Jo Proud</p>	
21 January 2010	<p>Performance Monitoring 2009/10 – Quarter 3 To consider and comment on the performance report for Quarter 3. Contact Officer: Jo Proud Area Committees Contact Officer: Adrian Chapman</p>	

<p>18 March 2010</p>	<p>Performance Monitoring 2009/10 – Quarter 4 To consider and comment on the performance report for Quarter 4 Contact Officer: Jo Proud</p>	
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Possible topics for future work programme

<p>Item</p>
<p>Housing Options</p>
<p>Homelessness Prevention</p>
<p>Co-ordination and Running of events in the City</p>
<p>Libraries restructure</p>
<p>Review of Bus Timetables</p>